

Project number: 2018-1-ES01-KA203-050606

# **ALCMAEON Fifth Project Partners Meeting Online** 15 January 2021





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#### **ONLINE PROJECT PARTNERS MEETING**

15 January 2021

### **AGENDA OF THE MEETING**

#### **Timetable of 15 January 2021**

#### 09:00 Start of the Meeting (08:00 UK, 10:00 EL and RO)

1		Welcome of Participants	UCM and Pixel
2		Adoption of the agenda	Pixel
3		Impact of Covid-19 on the project budget and Spanish NA feedback on the Progress	All Partners
		Report	
4		Target Group Involvement:	Pixel
		- Current situation	
	5	Intellectual Output 1: Training Package in Medical History for Medical Humanities Lecturers	
	5.1	Current situation:	Pixel
		- Qualitative Assessment and Report	
		- Translation of the Educational Material	
6		Intellectual Output 2: Digital Museum	
	6.1	- List of Digital Objects	Pixel
7		Intellectual Output 3: Virtual Video Library with Testimonials from Role-model Doctors	
	7.1	Current situation:	Pixel
		- Video interviews	
3		Presentation of the Project Management Activities (PM)	
	8.1	Presentation and analysis of PM1: Coordination of Activities	Pixel
		Schedule of future meetings	
		Presentation of the current situation	
	8.2	Presentation and analysis of PM2: Dissemination	Pixel
		Presentation of the current situation	D: 1
	8.3	Presentation and analysis of PM3: Exploitation	Pixel
		Presentation of the associated partners	
		Presentation of the exploitation links  Persinder on Project Pandlines	Pixel
9		Reminder on Project Deadlines	
10		Any Other Business	All partners
11		Meeting evaluation	

13:30 End of 1<sup>st</sup> Meeting Day (12:30 UK, 14:30 EL and RO)

















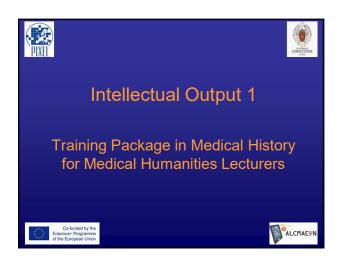


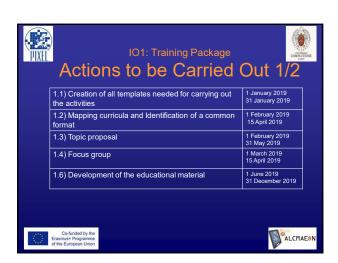


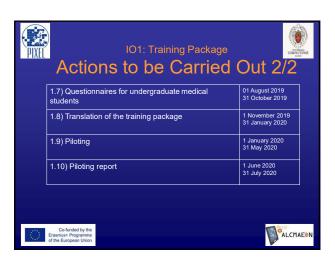




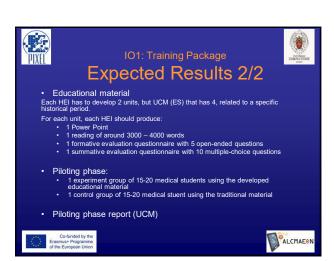


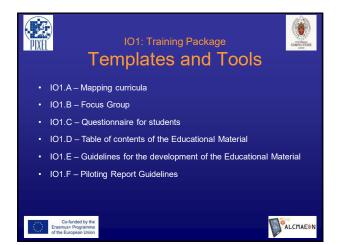


















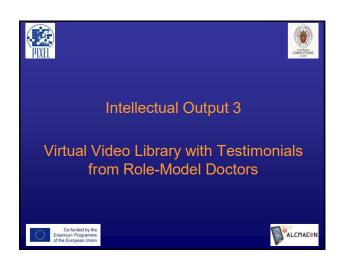


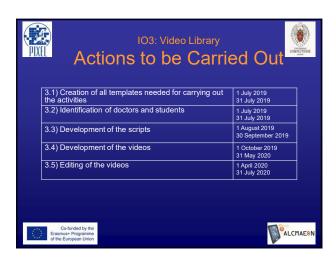








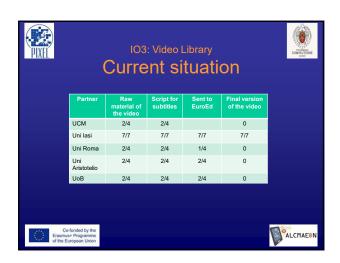






























































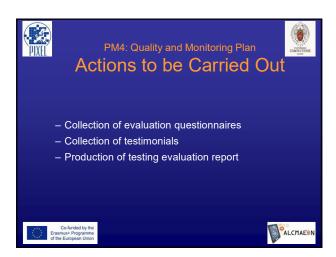






















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## **CALENDAR OF DEADLINES**

### **IO1** – Training Package in Medical History for Medical Humanities Lecturers

Deadline	Results	Partner	Template and Tools
6 November 2020	Report on mapping and Methodology of	UCM (ES)	
0 November 2020	the Educational Material	OCIVI (L3)	
	Send the results of the piloting with		
18 December 2020	students in class or via assessment of	HEIs	
	documents		
31 December 2020	Send a report related to the piloting	UoB (UK)	IO1.F – Report Guidelines
15 January 2021	Translation of the Power Point	All HEIS	
15 January 2021	Presentation of the training material	All fiels	

#### **IO2 – Collection for Digital Medical Museum**

Deadline	Results	Partners Involved	Template and Tools
15 November 2020	Propose a list of objects to be included in the digital collection:  Name of the object Place of the object Didactic unit connected		IO2.B – List of digital objects
4 December 2020	Description of 4-5 objects	All HEIs	IO2.C – Digital objects
15 December 2020	Description of 8-10 objects and provide at least 1 picture for each object	All HEIs	IO2.C – Digital objects

#### **IO3** – Virtual Video Library with Testimonials from Role-Model Doctors

Deadline	Results	Partners Involved	Template and Tools
30 November 2020	Sending of raw videos and documents related to 1 video	All HEIs	IO3.A – Guidelines to shoot a video IO3.B - Video Library
31 December 2020	Sending of raw videos and documents related to 1 more video	All HEIs	IO3.A – Guidelines to shoot a video IO3.B - Video Library
28 February 2021	Sending of raw videos and documents related to 2 more videos	All HEIs	IO3.A – Guidelines to shoot a video IO3.B - Video Library
31 March 2021	Editing of the videos and upload of the videos on YouTube and on the portal	EuroEd (RO)	

#### **Training Activity**

Deadline	Results	Partner	Template and Tools
31 January 2021	Definition of the:	UCM (ES), Pixel	





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	- Training Programme	(IT)	
	- Certificate for the participants		
	- Contents for the Europass		
	Each HEI should:		
20 Fahruary 2021	- Identify 2 participants in the training activity	A11.1.E1	TA.4 – Contents for the Mobility
28 February 2021	- Contact the National Europass Centre ( <u>link</u> ) in order to activate the	All HEIs	Europass
	Europass Mobility for each participant.		
			TA.1 –Register
19 – 23 April 2021	Delivery of the training activity	UCM (ES)	TA.2 – Programme
			TA.3 – Certificate
			TA.1 – Register
30 April 2021	Sending to Pixel of supporting documents (Report on the training activity, Register of participants, Programme, Certificates)	UCM (ES)	TA.2 – Programme
30 April 2021			TA.3 – Certificate
			TA.6 – Report
30 April 2021	Sending to Pixel of supporting documents: copies of the Europass certificates, description of the participants profiles and selection methodology	All HEIs (except UCM)	TA.5 – Participants Profile

### **Multiplier Events**

Deadline	Results	Partner	Template and Tools
31 May 2021	Organisation of an event for 20 Greek/ Italian/ Romanian/English doctors/lectures/researchers/policy makers in order to present, discuss the project results and address their sustainability in the national system.  Sending of documents related to the multiplier events.		ME.1 - Multiplier Event Form ME.2 - Programme Template ME.3 - List of Participants Template ME.4 - Minutes form
31 May 2021	Organisation of a final conference for 40 Spanish doctors/lectures/researchers/policy makers in order to present, discuss the project results and address their sustainability in the national system.  Sending of documents related to the multiplier events.	UCM (ES)	ME.1 - Multiplier Event Form ME.2 - Programme Template ME.3 - List of Participants Template ME.4 - Minutes form

## **Project Management**

PM1 - Coordination of Activities					
Deadline	Results	Partner	Template and Tools		
6 November 2020	Selection and involvement for the piloting phase, by each of the HEI, of  - 40 medical undergraduate students  - 10 among lectures, researchers, doctors and practitioners Upload on the project portal of the related information	UniAristotelio (EL), UoB (UK)	PM1.A – Lecture Information PM1.B – Student information PM1.C – Role of the target groups		
6 November 2020	Update online activity reports up to 30 September 2020	AUTh (EL), UoB (UK), UCM (ES)	https://alcmaeon.pixel- online.org/MNG-wip.php		
31 December 2020, 31 March 2021, 31 May 2020	Production and Uploading of Project Activities Report	All partners	https://alcmaeon.pixel- online.org/MNG-wip.php		
15 June 2021	Production of Financial Reports	All partners	PM1.E – Financial Manual PM1.F – Financial Forms		



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PM2 - Dissemination					
Deadline	Results	Partner	Template and Tools		
31 December 2020, 31 March 2021, 31 May 2020	Organization of 1 dissemination events on the project every month and uploading the dissemination events description on the project web site (every three months)		https://alcmaeon.pixel- online.org/MNG-diss.php		
15 May 2021	Production of the final Best Practice Dissemination Report	All partners	Template: PM2.B – How to write the Best Practice Dissemination Report		

PM3 - Exploitation						
Deadline	Results	Partner	Template and Tools			
13 November 2020	Upload on the project portal of 3 associated partners. Sending to Pixel of 3 exploitation links	HEIS	PM3.A - Associated Partner Letter PM3.B - Associated Partner Information PM3.C – Exploitation links			
15 May 2021	Upload on the project portal a total number of 6 associated partners.  Sending to Pixel a total number of 6 exploitation links	All partners	PM3.A - Associated Partner Letter PM3.B - Associated Partner Information PM3.C – Exploitation links			

PM4 - Quality and Monitoring Plan					
Deadline	Results	Partner	Template and Tools		
31 May 2021	<ul> <li>Collection of 6 testimonials</li> <li>Collection of 20 evaluation questionnaires</li> <li>Sending an evaluation report per country on the IOs</li> </ul>	All partners	PM4.D – Lectures' Evaluation Questionnaires for Intellectual Outputs PM4.E – Tool for questionnaires analysis PM4.F – Guidelines for the evaluation report on Testing Activities		